

Minutes

Pritchard Island Homeowner's Association, Inc.

Board of Directors General Meeting

April 22nd, 2021, 6:30p.m., via Zoom

I. Call to Order:

President called the meeting to order at 6:30 p.m.

II. Roll Call of Directors:

- Tommy McCombs; President X
- Karen Elzinga, Vice President X
- Sonia Valencia, Co-Treasurer X
- Jesse Cook, Secretary X

III. Treasurer Report: (SV)

a) March 2021 Treasurer Report

Motion to approve: Vice President 2nd: Secretary Carried: Yes 4 No 0 Abs 0

IV. Approval of Minutes of the Meeting: (TM)

a) March 18th General Board Meeting

Motion to approve: Vice President 2nd: Treasurer Carried: Yes 4 No 0 Abs 0

V. Old Business:

- a) Insurance discussion – Status of meeting with John Hawkins (KE)
 - Vice president discussed current policy with John Hawkins and received feedback that Statewide had the best rates and it's likely that insurances cost will rise in 2021;
 - Secretary inquired if we had received the 2021 renewal and suggested upon receipt the board should contact several other agencies to see if better rates can be obtained. President agreed with the approach
- b) Swimming Pool Resurfacing – Status of quotes (KE)
 - Quote received to resurface the pool. Work would likely not be completed until November 2021. Vice president will continue to discuss and potential negotiate the bid lower. Board members confirmed funds in budget would be sufficient to cover the project by November and the treasurer confirmed.

- c) #830 – Status of Thomas Keane’s leaking lanai (TM)
 - President indicated he was working with Mr. Keane on this issue.]
 - Vice President noted unit 930 – Thomas Pierce, had a small leak and thought it could be fixed using a handy man relatively easily caulking situation
- d) By Law Changes – Next Steps (TM)
 - Board discussed the proposed by law changes on renters, fees changes, covenant 2.3 and member voting requirements and determined more discussion was needed.
- e) Dock # 4 entrance to the dock needs to be filled with rock - Status of repair (TM) - **Complete**
- f) #888: Removal of the tires complete (JC) - **Complete**
- g) #892: Removal of the table with glass behind hedges complete (JC) - **Complete**

VI. New Business:

- a) New Director (TM)
 - Vice president made a motion to bring on Bob Fugatt on to the board as Director; The motion was seconded by the Treasurer and the vote passed 4-0.
- b) Website (Cost) (KE)
 - Vice President suggested the board stop using the website due to its monthly cost;
 - Board members confirmed the cost is \$125 per month and part of this service includes having our minutes online for members to access
 - Secretary suggested the board consider a free website instead; The board agreed the secretary would contact our website host and confirm any details regarding closure and looking into options of creating a free website
- c) Digital Storage (JC)
 - Secretary provided a demo of Microsoft One Drive and its features which includes 1TB of online storage per user which is searchable (e.g. can search all files by unit number), access to Microsoft Teams (video conferencing) and access to Microsoft applications (Word, Excel) online. Cost annually would be \$120 per user which includes a license to the One Driver and Audio Conference Line.
 - Secretary suggested the board begin using this functionality for storage and teams for monthly meetings. The board voted and it passed 4-0. Secretary noted he would purchase the licenses and submit a reimbursement form.
- d) Zoom Account (JC)
 - Secretary noted he has paid for two months of Zoom at \$14.99 each and with the transition to Microsoft teams, we should cancel the Zoom subscription. The board agreed. Secretary will submit reimbursement form for the two months of Zoom.

VII. Open Discussion:

- a) #830 Mr. Keene noted the landscaping work completed today left debris under shrubs and was not cleaned appropriately. President indicated he would discuss with Neat and Tidy.

VIII. Motion to Adjourn:

Motion made at 7:32pm by President 2nd: Vice President Carried: 4-0